



**VERA Z. DWYER COLLEGE  
OF HEALTH SCIENCES**  
INDIANA UNIVERSITY SOUTH BEND  
School of Nursing

## Graduate Student Reference Form

Name of applicant \_\_\_\_\_ Date \_\_\_\_\_

MSN Major \_\_\_\_\_

Please indicate your association or contacts with the applicant which serves as a basis for your impressions of the applicant as a prospective advanced graduate candidate.

- |   |   |
|---|---|
| <input type="checkbox"/> Have known the applicant personally for some time.<br><input type="checkbox"/> Have observed the applicant's professional role.<br><input type="checkbox"/> Have had the applicant in class. | <input type="checkbox"/> Have had only casual, infrequent contacts with the applicant.<br><input type="checkbox"/> Not in a position to express an opinion about the applicant. If so, please return this form to the address on the reverse side without completing the other parts. |
|---|---|

I have known the applicant since \_\_\_\_\_.

Please use a check mark to indicate your judgment of the applicant with regard to the following traits when compared to other students, nurses, and/or employees whose work you have guided and observed. Please use the following scale to rank the applicant's competency in the areas indicated:

5= Always                      3= Sometimes                      1= Never  
 4= Most of the time                      2= Rarely                      0= Not able to judge

CLARITY OF GOALS	5	4	3	2	1	0
Applicant demonstrates evidence of clear-cut professional goals.						
Applicant demonstrates clear self-direction in the pursuit of these goals.						
INDUSTRY	5	4	3	2	1	0
Applicant is willing to expend the effort necessary to achieve goals.						
Applicant demonstrates the ability to expend effort and energy wisely.						
ABILITY TO FACE REALITY	5	4	3	2	1	0
Applicant is able to foresee and face problems realistically and objectively.						
Applicant is able to approach problems in a constructive manner.						
Applicant is able to take well-meant criticism and use it constructively.						
ABILITY TO THINK CRITICALLY	5	4	3	2	1	0
Applicant demonstrates the ability to show insight in identifying problems.						
Applicant is able to select and utilize relevant resources in problem solving.						
INTERPERSONAL RELATIONSHIPS	5	4	3	2	1	0
Applicant participates willingly and effectively as a group member.						
Applicant demonstrates leadership ability when the occasion permits.						
INITIATIVE AND CREATIVITY	5	4	3	2	1	0
Applicant demonstrates ability to reflect originality in approaching problems.						
Applicant is able to see things which need to be done.						

*(Continued on reverse)*

NURSING SKILLS	5	4	3	2	1	0
Applicant exhibits safe and effective care.						
Applicant displays willingness to expand current knowledge.						
Applicant demonstrates ability to internalize and apply new concepts.						
COMMUNICATION SKILLS	5	4	3	2	1	0
Applicant speaks clearly and effectively.						
Applicant expresses ideas clearly in writing.						
Applicant accurately and effectively interprets the ideas of others.						
PERSONAL AND INTELLECTUAL INTEGRITY	5	4	3	2	1	0
Applicant appraises his/her own strengths and weaknesses objectively and accurately.						
Applicant represents himself/herself honestly.						
Applicant pursues goals ethically and conscientiously.						
Applicant consistently demonstrates dependability and timeliness.						

Please indicate, by checking the appropriate category, your judgment regarding this applicant's promise as a candidate for advanced studies:

*Recommend without reservations*     
 *Recommend with reservations*     
 *Do not recommend*

Please explain the above recommendation.

---

Signature Credentials

---

Position and/or title Institution

---

Address, city, state, ZIP

*NOTE: The Family Educational Rights and Privacy Act of 1974 opens many student records for the student's inspection. The Law also permits the student to sign a waiver relinquishing his right to inspect letters of recommendation. The applicant's signature below constitutes a waiver, **no signature** means the student will have the right to read this reference.*

---

Signature Date