



VERA Z. DWYER
COLLEGE OF HEALTH SCIENCES
School of Rehabilitation Sciences

MS-SLP Clinician Absences and Cancellations Policy # SLP-CL-06-A

About This Policy:

Faculty Approval: 06/29/2020

Effective Date: 06/29/2020

Scope

This policy is for all students enrolled in the MS-SLP program within the Vera Z. Dwyer College of Health Sciences.

Policy Statement

If you are ill when you have a clinical obligation, it is your responsibility to contact the appropriate parties as soon as possible. Scheduled clinical sessions cannot be canceled for any reason other than illness without prior approval of the supervisor and/or Clinical Director.

Procedures

For on-campus clinical opportunities, student clinicians must contact your supervisor, the administrative assistant, and your clinical partner if you have one. For off-campus clinical placements, you must contact your supervisor and your clinical partner if you have one.

A substitute may be arranged but must be approved by the supervisor.

Absences or cancellations by a student clinician may impact your ability to obtain clinical hours and experiences and may negatively impact your grade. Any unexcused / unreported absences from a clinical obligation will result in a meeting with the Clinical Director; each additional offense of this nature will result in a reduction in practicum grade. If a student clinician reaches three absences and/or cancellations in a semester that were properly reported and were excused in nature (e.g., illness, death in the family, etc.), he or she will be required to meet with the Clinical Director. Extenuating circumstances that may require multiple clinician absences should be brought to the attention of the Clinical Director as soon as possible.