



**VERA Z. DWYER COLLEGE
OF HEALTH SCIENCES**

INDIANA UNIVERSITY SOUTH BEND
Dental Education

**Entry-level Dental Hygiene Clinical Program
Admissions Scoring**

Applicants are selected for admission based on the categories below:

1. Application GPA 40%
2. Science GPA 35%
3. Essay 15%
4. Completion of General Education Requirements 10%
5. Completion of 4 hours of shadowing a dental hygienist

GPA

Prerequisite Courses	
Non-Science Courses	Science Courses
<ul style="list-style-type: none"> ▪ ENG-W131 ▪ SOC-S161 ▪ PSY-P103 ▪ SPCH-S121 	<ul style="list-style-type: none"> ▪ Chemistry (CHEM-C102) ▪ Anatomy (ANAT-A210 or P261) ▪ Physiology (PHSL-P130 or P262 or P204)

Course listing are for IUSB campus offerings and equivalencies. GPA would average from all attempts in qualifying courses. Unless the student was granted grade replacement per IU Policy. See equivalency list for course transfers.

Calculation of GPA Scores

GPA is based on a 4.0 scale. *The **Science GPA** is the average GPA of all attempts of the pre-requisite science courses, including repeated courses and equivalent courses.* For example, if a student completed P261 with a grade of C- and A210 with a grade of A-, the anatomy score will be an average of the grades earned.

*The **Application GPA** is the average GPA of all attempts of the pre-requisite courses, including repeated courses and equivalent courses.* For example, if a student completed W131 with a grade of C- and W131 with a grade of A-, the average W131 score will be an average of the grades earned.

Calculation: A perfect score of 4.0 will receive the maximum percentage awarded in the GPA category. If a student's GPA is less than a 4.0, the percentage earned will be adjusted accordingly. For example, if a student's average Application GPA is 3.5, the score earned by the applicant is $3.5 \div 4.0 = 0.875$ $0.875 * 40\% = 35\%$ earned.

The GPA score is based on grade earned and credit hour. The numerical score associated with a letter grade is as follows:

GPA Numerical Score					
Credit hours	5	4	3	2	1
A+	20	16	12	8	4
A	20	16	12	8	4
A-	18.5	14.8	11.1	7.4	3.7
B+	16.5	13.2	9.9	6.6	3.3
B	15	12	9	6	3
B-	13.5	10.8	8.1	5.4	2.7
C+	11.5	9.2	6.9	4.6	2.3
C	10	8	6	4	2
C-	8.5	6.8	5.1	3.4	1.7
D+	6.5	5.2	3.9	2.6	1.3
D	5	4	3	2	1
D-	3.5	2.8	2.1	1.4	0.7
F	0	0	0	0	0

NOTE: Successful applicants must complete all prerequisite courses before the applicant is eligible to begin Dental Hygiene coursework. Students who have been provisionally accepted into the program and are completing prerequisite course work must provide a transcript of the final course grades to the IUSB Office of Admissions as soon as they are available. Non-Indiana University students must submit an official sealed transcript to the Office of Admissions.

The IU GPA will be used in the case of a tie between applicants. The IU GPA is found on the transcript.

Submitting all official college transcripts to the Office of Admissions is the student's responsibility.

Essay

Each applicant will submit a concise 300-word, Times New Roman font, double-spaced typed essay response to the question: "A Bachelor's Degree in Dental Hygiene prepares graduates for diverse career in dentistry. Beyond clinical practice, how will you use your education after graduation?" The applicant, without any assistance, must do authoring and submission of the essay. Students are highly encouraged to work with the writing center and/or trusted peers to review essays prior to submission.

Members of the Admission, Progression, and Graduation Faculty Committee will read and score each essay as follows for a possible 24 points. A 24-point essay will earn the 15% scoring allotted to this category. Essays scoring below 24 points will be adjusted accordingly. For

example, if a student's final Essay Score is 21/24, the score earned by the applicant is $21 \div 24 = 0.875$ $0.875 * 15\% = 13.125\%$ earned.

Essay Scoring Rubric

Category	Exceeds expectations 4	Meets expectations 3	Approaching expectations 2	Does not meet expectations 1
Grammar, spelling & Punctuation	Proper grammar, spelling, and punctuation	1-2 sentences with improper grammar and/or spelling and punctuation errors	3-4 sentences with improper grammar and/or spelling and punctuation errors	Paper has gross grammatical, spelling, and punctuation errors
Academic Tone for Formal Writing	Precise and concise writing with formal academic tone Uses effective and descriptive language Uses high level vocabulary	Contains minimal conversational words and phrases, generalizations and clichés, Diverse word choice Uses descriptive words	Contains moderate conversational words and phrases, generalizations and clichés Limited word choice Basic sentence structure	Contains significant conversational words and phrases, generalizations and clichés No sense of sentence structure
Content Beyond clinical practice, how will you utilize your education after graduation?	Addresses question, answers it well, gives reader a mental picture of student's goals, dreams, desires	Answers question, but does not give a full picture of student's goals, dreams, desires	Somewhat answers question, but lacks a clear picture of student's goals, dreams, desires	Does not address question at all, lacks content, does not give a picture of the student's goals, dreams, desires
Organization	Paper is cohesive; thoughts are well organized; has a beginning, middle, and end	Paper is somewhat disorganized, but still has structure to thoughts	Paper has some structure to it, but is confusing to read, and lacks cohesiveness	Paper is not organized at all, is confusing to read, is not cohesive
Follows direction	300-word, Times New Roman font, double-spaced typed essay	300-word, Times New Roman font, Essay is not double spaced;	300-word, inappropriate font, Essay is not double spaced	Significantly more or less than 300 words and/or essay is handwritten
Supportive resources and references	Paper uses supportive resources and proper APA citation for references.	Paper uses supportive resources and APA citation for references with minimal errors.	Paper uses supportive resources without APA documentation of references.	Paper does not use supportive resources.
Total Pts				

Completion of Additional General Education Requirements

Students will receive a portion of their application score based on the completed number of General Education requirements earned with a grade of C or higher by the end of spring semester in the year of application. A total of 11 courses or 33 credit hours are required for the general education curriculum at IU South Bend. Three courses are required prerequisite coursework (ENG-W131, SPCH-S121, and SOC-S161). The remaining 8 required courses can be completed by the end of spring semester the year of application to earn the general education score.

Deficiencies will be adjusted accordingly. Second degree and 56+ transfer students will be given credit for courses for which the applicant is exempt from completing as outlined in campus policy. For example, if a student has completed 6 out of the 8 courses listed below, the score earned by the applicant is $6 \div 8 = 0.75$ $0.75 * 10\% = 7.5\%$ earned.

Additional General Education courses beyond those listed below are required for the degree. These courses are not listed below, because the required prerequisite courses used to calculate the Application GPA and Science GPA. As prerequisite courses all viable applicants are expected to have minimally completed the requirements. For example, at IUSB SOC-S161 fulfills the Diversity in US Society Requirement.

If a student chose to complete a course earlier than sequenced in the degree map, the applicants may have to adjust semester credit load for financial aid and other student success considerations.

- Fundamental literacies
 - Critical Thinking (3cr)
 - Quantitative Reasoning (3cr)
- 4 Common Core Courses (must complete one at the 390/399 level)
 - Human Behavior and Social institutions (3cr)
 - Literary and Intellectual Traditions (3cr)
 - The Natural World (3cr)
 - Art, Aesthetics, Creativity (3Cr)
- Contemporary Social Values
 - Global Cultures (3cr)
- Extended Literacies
 - Health and Wellness (3cr) (HPER-N220 CODA Required course, in the program)

Completion of 4 hours shadowing a dental hygienist

Each applicant must submit documentation of shadowing a dental hygienist for a minimum of 4 hours. Documentation must come from the office where the observation occurred and be on official office letterhead that includes practice, name, and office contact information.

Documentation must clearly include date of the observation, hours completed, and identifying student information.

Applicant Pool Tier

Applicants must submit a complete dental hygiene program application with supporting documents by February 1 for best consideration. Applications received after this date will be considered only after applications received by the deadline have been reviewed, processed, and considered. Students will be placed in the appropriate tier as determined by the post-marked date on their application materials. Tier 2 will only be processed if the waitlist from Tier 1 has been exhausted.

- Tier 1: Applicants who provide a completed application and supporting documents by February 1. Supporting documents showing proof of enrollment/registration for incomplete required prerequisite courses must be provided with the application. Completion of all prerequisites by the end of spring will be considered first.
- Tier 2: Applicants who provide a completed application February 2 or after and or students completing prerequisite courses during the summer session will be considered only if needed.

Acceptance Results Notification and Reapplication

Communication of Results

Applicants who meet the February 1 application deadline will be notified via U.S. mail their provisional acceptance via the address provided on the application. Applicants will be notified via email of provisional waitlist status. To hold a place in this class, applicants on both the provision acceptance and waitlist must return the confirmation form by the due date, which will be outlined in the provisional admissions materials. In the rare event a student does not return a confirmation form and requested documents by the due date, the student will be moved to an appropriate position on the waitlist.

Ineligible students will be notified via the email address provided on the application, to provide the students the maximum opportunity for success.

NOTE: Intercampus Transfer requests are to be made after acceptance in the program has been confirmed. It is not necessary to make this request prior to acceptance into the program.

Waitlisted students will be admitted until the class is filled. The official start of fall semester will be the closing date for the waitlist. In rare circumstances will seats be filled from the waitlist after this date.

Terminology Explanation

The selection committee will consider only applicants who submit a completed application and fulfill the requirements outlined above. Categories of acceptance are:

- Full Acceptance:
 - Applicant has met all program requirements
 - Has completed all prerequisites by the end of the spring semester
 - Is one of the top full-time candidates as determined by application score
 - Has completed all medical and program documentation required for admission

- Waitlist: applicants who have met all program criteria and policies, but are not of the top full-time candidates

- Non-acceptance: Applicants who cannot complete required course work by the start of fall semester or who do not meet minimum academic requirements.

- Provisional: Applicants who have outstanding paperwork, registered/enrolled courses, or other requirements to complete and met the requirements of waitlist or acceptance.
 - Once requirements are fulfilled, students will transition to either full acceptance, eligible waitlist, or non-acceptance.
 - Applicants who do not fulfill conditions of provisional acceptance will be moved to waitlist if program eligible.

Waitlist

Waitlist positions are not static and will be reconfigured based on end of semester applicant scoring. The positions will be evaluated initially at the end of spring semester, and again after official Summer I and Summer II grades are received. If a position becomes available prior to the end of Summer I semester, the top position of the spring waitlist will be offered admission. If a position becomes available after Summer I, but before the end of Summer II, the top position of the Summer I waitlist will be offered admission. If a position becomes available after Summer II, the top position of the Summer II final waitlist will be admitted. The IUSB semester end dates will be used to determine the calendar date for semester completion. If a student is attending a program with semester dates outside of the IUSB semester dates, the applicant score will be updated in the appropriate IUSB semester based on when the grades were received.

Reapplication

Students who have not been accepted can reapply during the next application cycle. To reapply, students must submit a new application and required application materials, including background checks, and transcripts. Student application files are kept for one year.

Students who were not successful in their application are highly encouraged to meet with an academic advisor in the Dwyer College of Health Sciences to create an individualized plan for strengthening any future dental hygiene application. If you are feeling uncertain about your next steps, an academic advisor can help you consider your next best steps in pursuing your goals.

***This document is created to provide consistency, should a reasonable exemption arise then professional discretion will be used.